

# Township Of Frelinghuysen

## Subdivision Application

BOX 417, 210 ROUTE 661, JOHNSONBURG, NJ 07846

Phone (908) 852-4121 Fax (908) 852-7621

E-Mail: [planning@frelinghuysen-nj.us](mailto:planning@frelinghuysen-nj.us)

Website: [www.frelinghuysen-nj.us](http://www.frelinghuysen-nj.us)

### APPLICATION FOR SUBDIVISION (Check one)

CONCEPT \_\_\_\_\_ MINOR \_\_\_\_\_ PRELIMINARY-MAJOR \_\_\_\_\_ FINAL MAJOR \_\_\_\_\_

This application must be filed with the Secretary of the Planning Board, Tuesday or Thursday 9:30 a.m. - 12:30 p.m., no less than three weeks (21 days) prior to the Regularly Scheduled Meeting, held on the first Monday of each month, 7:30 p.m., at the Township Municipal Building in Johnsonburg.

Your attention is directed to the Frelinghuysen Township Land Development Ordinance concerning submission procedures and plat details.

In no instance will an application be accepted unless this form is completed in total, all documentation referred to herein is provided, and the necessary fees and deposits are paid.

Plat details must also conform to all requirements of the Warren County Planning Board, Soil Conservation District, DEP, and any other agencies having jurisdiction.

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### FOR OFFICE USE ONLY

Application # \_\_\_\_\_ Date Administratively Complete \_\_\_\_\_

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#### PLEASE PRINT:

\_\_\_\_ 1. Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_ 2. Owner (if not applicant) Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_ 3. Written authorization of owner (if not the applicant) for submission of application. Include Applicants interest in the property; e.g., tenant, contract purchaser, lien holder, etc.

\_\_\_\_ 4. Location of subdivision: Block(s) \_\_\_\_\_ Lot(s) \_\_\_\_\_

Physical Address: \_\_\_\_\_

\_\_\_\_ 5. Date of last subdivision: \_\_\_\_\_ # of lots subdivided: \_\_\_\_\_ \*\*If Yes, provide copy of previous Resolutions.

\_\_\_\_ 6. Are: Variances requested: Yes \_\_\_\_\_ No \_\_\_\_\_ **and/or** Are Waivers requested? Yes \_\_\_\_\_ No \_\_\_\_\_

\*\*if yes to either variances or waivers, attach the appropriate application, checklist & fees including a statement identifying each, by reference to the Ordinance, with statutory basis for request. State if request is for completeness only.

\_\_\_\_ 7. Has there been any prior Variance Appeal in connection with this property or any tract this property has been a part of? Yes \_\_\_\_\_ No \_\_\_\_\_ (if yes, state character of appeal, date of Disposition, and attach copy of the Resolution.)

- \_\_\_8. Certified list of: a. Holders of 10% or more of stock if a corporation, or  
b. 10% of interest if a partnership, or  
c. \_\_\_\_\_ check if not applicable
- \_\_\_9. Certification from Tax Assessor for proper Lot number designation.
- \_\_\_10. Certification from Tax Collector that all taxes and assessments have been paid.
- \_\_\_11. Copy of current deed and any easements or restrictions associated with the property.
- \_\_\_12. Submit the following completed checklist (Check one or more as necessary):
- \_\_\_ Checklist #1 - Variance
    - \_\_\_ Administrative Appeal
    - \_\_\_ Ordinance Interpretation
    - \_\_\_ Bulk or other "C" Variance
    - \_\_\_ Use Variance
  - \_\_\_ Checklist #2 - Minor Subdivision
  - \_\_\_ Checklist #3 - Preliminary Major Subdivision
  - \_\_\_ Checklist #4 - Final Major Subdivision
- \_\_\_13. Provide the following:
- \_\_\_ a. 17 Copies of completed Application Form;
  - \_\_\_ b. 12 11"x17" Prints of Plat/Plan;
  - \_\_\_ c. 5 Full size prints of Plat/Plan;
  - \_\_\_ d. 3 Copies of the Environmental Impact Statement (If required);
  - \_\_\_ e. 2 Copies of the Drainage Report (If required);
  - \_\_\_ d. 17 Checklists from Section 900 of the Ordinance (completed and signed by person preparing the plat);
  - \_\_\_ e. Copies of the applications submitted to Warren County; as well as any other agencies having jurisdiction, along with proof of submission.
- \_\_\_14. All fees and deposits must be submitted with application (see Section 901 Land Development Ordinance). A W-9 form is required if the escrow amount is \$5,000 or more.
- Fee: \_\_\_\_\_, Check # \_\_\_\_\_ Escrow: \_\_\_\_\_, Check # \_\_\_\_\_ Date of Payment: \_\_\_\_\_
- \_\_\_15. Name of Person preparing plat: \_\_\_\_\_ Title: \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_
- \_\_\_16. Attorney Name, firm (if applicable): \_\_\_\_\_
- Address: \_\_\_\_\_
- Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_
- \_\_\_17. A site inspection by the Planning Board and any of their representatives may be required. Property should be clearly marked for inspection. Permission for said inspection is granted by submission of this application.

I, the Applicant or representative, acknowledge that I am familiar with the procedure set forth in the Land Development Ordinance of the Township of Frelinghuysen for submitting and acting upon subdivision and site plan, and agree to be bound by it. I certify that the foregoing statements on this application are true.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_