

MINUTES OF WORK MEETING OF JUNE 9, 2021

The work meeting of the Frelinghuysen Township Committee was held virtual via zoom virtual meeting service and in person, Township Municipal Building, 210 Main Street, Johnsonburg, New Jersey on Wednesday, June 9, 2021 and as called to order at 7:00 p.m. by Mayor, Chris Stracco.

SUNSHINE LAW STATEMENT:

Under the provisions of the Open Public Meetings Act, adequate notice of this meeting was provided by posting notice on the Township bulletin board, Township website and by e mailing notice to the New Jersey Herald and The Express-Times.

FLAG SALUTE

ROLL CALL:

Those present were: Mayor Chris Stracco, Deputy Mayor Keith Ramos, Committeeman Frank Desiderio, Committeeman Todd McPeek, Committeeman David Boynton (7:30), CFO Danette Dyer and Municipal Clerk Donna Zilberfarb.

RESOLUTIONS:

#2021-49 FORM 1B WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. **WHEREAS**, The Township Council of the Township of Frelinghuysen County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and, **WHEREAS**, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and, **WHEREAS**, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren; **NOW, THEREFORE, BE IT RESOLVED** by the Township of Frelinghuysen, County of Warren, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the North Warren Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$704.00
Cash Match	\$176.00
In-Kind	\$528.00

2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: Christopher Stracco, Mayor **CERTIFICATION** I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this 9th day of June 2021. Donna Zilberfarb, RMC

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						x
Mr. Desiderio			x			
Mr. McPeek		x	x			
Mr. Ramos	x		x			
Mr. Stracco			x			

#2021- 56 RESOLUTION APPOINTING WACLAW HEIN AS THE 9-1-1

COORDINATOR FOR THE TOWNSHIP OF FRELINGHUYSEN WHEREAS, in accordance with N.J.A.C. 17:24-5.1 the governing body of each municipality shall appoint a Municipal 9-1-1 Coordinator; and WHEREAS, the position of Municipal 9-1-1 Coordinator does not require an individual salary; and WHEREAS, the Township of Frelinghuysen is in need of a Municipal 9-1-1 Coordinator; and WHEREAS, Waclaw Hein is currently the Deputy OEM Coordinator for the Township of Frelinghuysen; and WHEREAS, Waclaw Hein has the requisite skills and experience to serve as the Municipal 9-1-1 Coordinator for the Township of Frelinghuysen. **NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey, as follows:

1. Waclaw Hein is hereby appointed as the Township of Frelinghuysen 9-1-1 Coordinator for the remainder of the 2021 calendar year. 2. This Resolution is effective as of June 9,

2021. CERTIFICATION I, Donna Zilberfarb, hereby certify that the foregoing Resolution is a true, complete and accurate copy of a Resolution adopted by the Township Committee of the Township of Frelinghuysen at a meeting held on June 9, 2021.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						x
Mr. Desiderio			x			
Mr. Mcpeek		x	x			
Mr. Ramos	x		x			
Mr. Stracco			x			

#2021-57 RESOLUTION OF THE TOWNSHIP OF FRELINGHUYSEN, COUNTY OF WARREN, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF A 30 FT X 40 FT GREENHOUSE WHEREAS, the State of New Jersey permits the sale of surplus property no longer needed for public use through the use of an online auction service, pursuant to the Local Government Electronic Procurement Act P.L. 2018, c.156; and WHEREAS, the Township of Frelinghuysen has in its possession a 30 ft x 40 ft greenhouse, which is no longer needed for public use; and WHEREAS, the Township of Frelinghuysen placed the greenhouse on Municibid, and received a high bid of \$2,910.00 at the close of auction from Andrey Letushko, and authorized a sale to that party in Resolution No. 2021-45 and WHEREAS, the said high bidder did not complete the transaction, and the Township of Frelinghuysen seeks to accept the next highest bid, in the amount of \$1,600.00 from Roseph Simon. NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Frelinghuysen, County of Warren, State of New Jersey, that the Resolution No. 2021-45 be and the same is hereby rescinded, and BE IT FURTHER RESOLVED that the sale of the 30 ft x 40 ft greenhouse to Roseph Simon for the sum of \$1,600.00 is hereby approved, with the terms of sale as set forth at Municibid Listing No. 32667714. CERTIFICATION I, Donna Zilberfarb, Municipal Clerk of the Township of Frelinghuysen, County of Warren, State of New Jersey do hereby certify that the foregoing is a true and exact copy of a resolution duly authorized by the Frelinghuysen Township Committee on June 9, 2021.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton						x
Mr. Desiderio			x			
Mr. McPeek	x		x			
Mr. Ramos		x	x			
Mr. Stracco			x			

#2021-58 SETTING EXECUTIVE SESSION WHEREAS, it is necessary to discuss items dealing with contract negotiations and possible litigation. WHEREAS, under the Open Public Meetings Act (number 7 of the permitted exceptions to the requirements that a public body hold its meetings in public) it is permissible that such matters be discussed in executive or private session. NOW, THEREFORE BE IT RESOLVED, on June 9, 2021 that the Township Committee of the Township of Frelinghuysen will adjourn to private or executive session to discuss the above mentioned and results or portions of that discussion will be made known in reasonable length of time.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Boynton	x		x			
Mr. Desiderio			x			
Mr. McPeek			x			
Mr. Ramos		x	x			
Mr. Stracco			x			

COMMITTEE REPORTS:

- Mayor Chris Stracco let the committee know that he is working with the OEM and considering dissolving the State of Emergency but wants to make sure there are no financial issues by doing so. Ms. Dyer will advise the Mayor and committee at next week’s meeting. Mr. Stracco also explained that all township committee meetings will be back to in person except for work sessions and any special meetings on June 16th. All other boards are able to meet in person with the exception of the land use board. They will be able to return to in person meetings in August.
- Deputy Mayor Ramos asked to hold until the regular meeting.
- Committeeman David Boynton let the committee know that the Pastor that is renting the rec center called and let him know it smelled of propane. Mr. Boynton went and checked to see what was happening and there was no smell. This has happened in the past and was the drains and not propane. Locks at the FFP and Townhall were also discussed at this time. Ms. Zilberfarb explained that Lock and Key world has gone out of business and all keys that need to have

duplicates made will need to be done with a new locksmith and that will require all the locks to be rekeyed. Mr. McPeek said he would reach out to Lock and Key World and ask if they had any blanks they could give to us. It was also discussed that it may be better to have a key punch door code at the FFP instead of keys. Mr. Ramos will look into and get back to the committee.

- Committeeman Frank Desiderio hold until the regular meeting.
- Committeeman Todd McPeek let the committee know that work is completed at the FFP.
- Municipal Clerk Donna Zilberfarb asked the committee to hire the electrical inspector on a temporary basis. Motion was made by Mr. Ramos to hire Gregory Chontow as the temporary electrical inspector at an hourly rate of \$50.00 per hour for 5 hours per week, seconded by Mr. McPeek. All were in favor. Mr. Boynton was absent at that time.

OLD BUSINESS:

- Mr. Stracco discussed allowing manufacture and cultivation within the ROM zones per State regulations. Those ROM zones in the township are smaller and more isolated on Route 519/Dark Moon Road. He explained by allowing that the town would be ahead of the other towns. He also explained that only a certain number of permits will be made available for each municipality. After discussion with the committee it was determined to limit to cultivation and manufacture only at this time. Mr. Desiderio was opposed to approving something that the township doesn't know what is going to happen in the future. Mr. Stracco will ask legal to have Ordinance ready for first reading for the June 16th regular meeting. He also explained what was discussed with Mr. Boynton when he entered the meeting.
- Mr. Sterbenz explained the bid opening for the salt shed on Thursday, June 3rd. The lowest bidder was Clark Monihan for \$217,000. Funding was discussed and was determined there is \$134,518 remaining in the Ordinance. The ordinance needs to be amended to add more money. Mr. Ramos asked about the American Relief Fund monies paying for this. Ms. Dyer explained that she was in a webinar for this and the town is receiving \$227,444.00 we will get half this year and the balance next year. She also explained that there are very specific things that can be used with that money and per the LFN that was not something that would be eligible. After discussion on funding, it was determined to amend the bond ordinance and increase by \$130,000. Ms. Dyer will discuss with bond counsel and have ready for first reading on June 16th.
- Mr. Desiderio has heard nothing from the homeowner on the stand pipe.

NEW BUSINESS:

- Rina Chughatta presented her ideas on her silver award for Girl Scouts. She explained that she would like to make a lending library and would like to place at the townhall on the side of the town hall by the ramp. After discussion, it was determined that she needs to prepare some drawings showing specifications on the project and bring to the committee. It was advised for her to reach out to Sadie Forbes who just finished her Gol5d Award for some guidance.
- Todd McPeek resigned from the Recreation Committee. Motion was made by Mr. Desiderio to accept with regrets, seconded by Mr. Ramos. All were in favor. Mr. Stracco thanked Mr. McPeek for his dedicated service for all the years he was on the recreation committee.
- Mr. Stracco made the appointment of Alan DeCarolis to the land use board as an Alternate #4, which is a one year term. Motion was made by Mr. Desiderio to concur said appointment, seconded by Mr. Ramos. All were in favor.
- Ms. Dyer discussed receiving a quote and invoice for Blairstown Fire and hasn't done anything with it as she was not sure the monies were to be released. She did mention that for all purchases you need to obtain a purchase order prior to ordering anything and will reach out to Chief Slater and discuss with him. After discussion, it was determined to issue a po and pay invoice.

OPEN MEETING TO THE PUBLIC:

Motion was made by Mr. Boynton, seconded by Mr. Ramos to open meeting to the public limited to 20 minutes with 3 minutes per member of the public. All were in favor. Spoke were:

- Dawn McPeek, Main Street, asked how long a response to a complaint filed to the zoning officer should take. She explained it has been approximately 3

months that she has been waiting. Mr. Stracco was not positive if there was a specific timeframe for the zoning officer to send out and will reach out to legal counsel to see if there is a timeframe. After discussion, it was determined that Mr. Stracco will address with the zoning officer and legal counsel. It was also determined that the committee would like reports monthly from departments. Mr. Stracco will address with legal and set some procedures and protocols.

Motion was made by Mr. Boynton, seconded by Mr. Ramos to close to the public. All were in favor.

EXECUTIVE SESSION:

Motion was made by Mr. Boynton to enter into executive session, seconded by Mr. Ramos. All were in favor.

No action was taken.

Motion was made by Mr. Boynton to close executive session, seconded by Mr. Ramos. All were in favor.

RETURN TO REGULAR MEETING:

Mr. Stracco explained the reason for the executive session was to discuss potential litigation and contract negotiations.

ADJOURNMENT:

There being no further business, motion was made by Mr. Boynton, seconded by Mr. Ramos to adjourn the meeting at 8:43 p.m. All were in favor.

Respectfully Submitted,

Donna Zilberfarb, RMC