

FRELINGHUYSEN TOWNSHIP RECREATION COMMITTEE

Minutes-January 13, 2020

Call to Order – The meeting was called to order by Chairman Todd McPeek

Roll Call

Present: Brian Sassaman, Keith Ramos, Justin Stanley, Todd McPeek and Amy Winfield

Absent: Mark Saalfield, Eric Arfken and Al Eitner

Recreation Committee Nominations:

1. Chairman: Keith Ramos nominated Todd McPeek , seconded by Justin Stanley. All were in favor.
2. Vice Chairman: Keith Ramos nominated Justin Stanley, seconded by Todd McPeek. All were in favor.
3. Secretary/Treasurer: Todd McPeek appointed Amy Winfield, a formal vote was taken, all were in favor

Coordinators:

1. Baseball: Brian Sassaman
2. Softball: Todd McPeek
3. Soccer: Justin Stanley
4. Basketball: Keith Ramos

Recreation Committee Appointments:

1. Advertising: Appointments will be shelved until the February meeting
2. Concession Stand: Appointments will be shelved until the February meeting

Calendar of Events:

1. Founders Day: Will be held June 6th from 12-5 p.m. Further discussion will be had at the February meeting
2. Halloween: Will be held October 31. We want to look into having a tent in the event of inclement weather.
3. Easter Egg Hunt: Will be held April 11th at 10 a.m. at town hall. Stacy Galante will advertise this in the Mustang Messenger. Further discussion is needed prior to event
4. Fund Raisers: Discussion will be shelved until the March meeting

Minutes:

The minutes of the meeting of December 16, 2019 were approved on a motion made by Mr. Ramos and seconded by Mr. Sassaman. All were in favor with Mrs. Winfield abstaining.

New Business:

1. 2020 Meeting Calendar: The calendar was reviewed by the committee and approved with the exception of the March date being changed to March 2nd and the times for the meetings being moved to 6:30. Mr. Ramos made the motion for approval, seconded by Mr. Stanley. All were in favor.
2. 2020 Official Newspaper: The designated newspapers; The New Jersey Herald and The Express Times will remain the same. Motion was made by Keith and seconded by Justin. All were in favor.
3. Brenda Kleber, in attendance at the recreation meeting, had enquired about the Frelinghuysen Booster club scholarship. Mr. Ramos stated to Mrs. Kleber the Frelinghuysen Township Rec committee has nothing to do with the Booster club therefore we cannot comment on what should be done with the Booster Club. Mrs. Kleber had asked Mrs. Winfield to contact Lauren Richardson at NWRHS to inform her the Recreation Committee does not offer the scholarship. It is the Frelinghuysen Booster Club who offers the scholarship.
4. Stacy Galante was asked to attend the monthly Recreation Committee meetings and give a report of the Recreation Center's booking for the month. She agreed.
5. The Committee would like all sports run back through the Frelinghuysen Township Recreation Committee. Mr. Stanley made the motion, seconded by Mr. Ramos. All were in favor.
6. The Recreation Committee will prepare new athletic registration forms to reflect checks being made out to Frelinghuysen Township Recreation Committee.
7. Mrs. Winfield will send a letter to Donna Zilberfarb stating that Mark Saalfield and Eric Arfken have not attended 3 consecutive meetings. Therefore, the Committee is tendering their resignations.
8. Mr. Ramos stated that the snack shack and the clothing bin are on township property, that they were donated to the Recreation Committee, therefore any funds associated with them should be deposited into the Frelinghuysen Township Recreation Committee account. Mrs. Winfield made the motion, seconded by Mr. Ramos and all were in favor.
9. Mr. Stanley accepted the position of Municipal Alliance liaison.
10. Mr. Ramos made a motion to make Mrs. Winfield and Mr. Sassaman 5-year members, seconded by Mr. Stanley. Mrs. Winfield will send a letter to Mrs. Zilberfarb stating that recommendation.
11. Heather Hasselman has expressed interest in becoming a Rec member.
12. Brenda Kleber gave Mrs. Winfield the key to the side door of the Town Hall building.
13. Mrs. Winfield will ask Mrs. Zilberfarb for copies of the O & E for both the Frelinghuysen Recreation and the Recreation Center monthly to have on hand at the recreation meetings.

Recreation Center Report:

1. Karate, aerobics and Tai Chi are currently the only classes being held at the Recreation Center. Mrs. Galante sent an email to all the instructors that payments are due at the EOM.
2. Mrs. Galante expressed concern and confusion as to who to report Rec. Center maintenance problems to. It was made clear that all maintenance issues should be reported to Buildings and Grounds.
3. Mr. Sassaman has volunteered to be the Recreation Center lead. His job will be to occasionally inspect the Recreation Center and report any maintenance issues to Buildings and Grounds. If Mrs. Galante is made aware of a problem, she will call Mr. Sassaman to determine if it is a B&G issue. Mr. Sassaman will also have a Recreation Center key
4. Mrs. Galante asked for her stipend to be increased. Mr. Ramos will discuss that with the Township Committee

Public Participation:

1. Scott Winfield offered to volunteer to help the committee whenever needed
2. Mike Galante submitted softball forms to Mr. McPeek. Because the checks were made out to the Booster Club they were turned over to Brenda Kleber who was in attendance in the audience. Going forward all checks will be made out to Frelinghuysen Township Recreation Committee.
3. Mike Galante is looking into using the gym at Knowlton elementary for softball and needs a certificate of insurance. Mr. Ramos asked if there were any associated costs. Mike Galante expressed there would be no added costs to the Recreation Township Committee.
4. Mike Galante and Kyle Grandin asked what it would take to have other people have access to the infield grooming machine. Mr. Ramos agreed and will look into it.
5. Mr. Galante gave Mr. McPeek the geographical boundaries for the Babe Ruth League Charter that we are listed in.

Adjournment:

The meeting was adjourned

Respectfully Submitted,

Amy Winfield, Secretary

